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I. The Annual Campus Security & Fire Safety Report - Introduction

Lakeland College publishes this report in compliance with the ***Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*** (as amended in October 1998). The Clery Act requires institutions to prepare, publish, and distribute an annual security report containing specific information about campus security policies and campus crime statistics. In addition, the ***Higher Education Opportunity Act***, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an ***Annual Fire Safety Report***. This report contains information about campus fire safety practices and standards of the institution. The Lakeland College Safety and Security Department is responsible for preparing and distributing this report in accordance with the Clery Act. The Safety and Security Department works with many other departments and agencies to compile the information required for this report. Other campus offices such as the Office of Residential Life, Athletics, Health Services, and Counseling Services, all provide critical information concerning campus security policies and campus crime statistics for inclusion in this report. Our local Sheboygan County Sheriff's Department also provides information concerning crime statistics for disclosure in the report. We encourage all members of the Lakeland College community to use this report as a guide for safe practices on and off-campus. It outlines campus policies and provides important safety and crime prevention tips.

If you have any questions about this report please feel free to contact me at **920-565-1407** or e-mail gamacheam@lakeland.edu.

Sincerely,

Annette Gamache

Director of Safety and Security

II. Reporting Crimes and Emergencies

Lakeland College

To help provide a secure and safe environment, all members of the Lakeland community, including campus visitors, are expected, requested, and encouraged to report any criminal activity or emergency they observe. Reporting may be accomplished by contacting the Office of Safety and Security directly at **920.565.1126**. If there is an actual emergency requiring police, fire or medical response, please call **8-911** from a campus phone. To contact the Sheboygan County Sheriff's department non-emergency line, please dial **920.459.3112**.

Safety and Security is available 24 hours a day and will respond immediately to your location. Response time may be affected by various factors, such as the number and location of available personnel and/or their involvement at the time a report is received. Response to an incident may also involve other personnel i.e. Office of Student Development in an incident of violence, member from the Counseling Center in the case of a sexual assault, and/or an outside sheriff agency or other agencies if an incident requires manpower or specialized abilities beyond the capabilities of Safety and Security.

In addition, should you not want to report a crime to the Safety and Security Department or the local sheriff department, you may report a crime to the following areas:

Vice President For Student Development	Campus Center	920.565.1588
Director of Residence Life	Campus Center	920.565.1521
Director of Counseling	Brotz Hall	920.565.1527
Director of Health Center	Brotz Hall	920.565.1523

You can make a voluntary, confidential report with the Department of Safety and Security (please refer to the "Section IV-Reporting Crimes on a Voluntary, Confidential Basis" for further information).

Central Wisconsin Center (Marshfield)

2600 West Fifth Street, Marshfield, Wisconsin 54449

If you need to report a crime or emergency at the Marshfield Center, you can contact the Marshfield Police Department by dialing **911** in an emergency or dial **715.387.4394** in a non-emergency situation. Because no Safety and Security Officers are present at the Marshfield Center, please report all crimes to the Marshfield Police Department.

Central Wisconsin Center (Wisconsin Rapids)

500 32nd Street North, Wisconsin Rapids, Wisconsin 54494

If you need to report a crime or emergency at the Wisconsin Rapids Center, you can contact the Grand Rapids Police Department by dialing **911** in an emergency or dial **715.424.0688** in a non-emergency situation. Because no Safety and Security Officers are present at the Wisconsin Rapids Center, please report all crimes to the Grand Rapids Police Department.

Chippewa Valley Center

770 Scheidler Road, Chippewa Falls, WI 54729

If you need to report a crime or emergency at the Chippewa Valley Center, you can contact the Chippewa Falls Police Department by dialing **911** in an emergency or **715.723.4424** in a non-emergency situation. You can also contact the Chippewa Valley Technical College Safety and Security **715.833.6670** in a non-emergency situation. Report all crimes to the Chippewa Valley Technical College Safety and Security Department.

Fox Cities Center

2320 Industrial Drive, Neenah, WI 54956

If you need to report a crime or emergency at the Fox Cities Center, you can contact the Ashwaubenon Police Department by dialing **911** in an emergency or dial **920.492.2995** in a non-emergency situation. Because no Safety and Security Officers are present at the Fox Cities Center, please report all crimes to the Ashwaubenon Police Department.

Green Bay Center

2985 South Ridge Road, Green Bay, WI 54304

If you need to report a crime or emergency at the Green Bay Center, you can contact the Green Bay Police Department by dialing **911** in an emergency or dial **920.448.3200** in a non-emergency situation. Because no Safety and Security Officers are present at the Green Bay Center, please report all crimes to the Green Bay Police Department.

MadisonCenter

1650 Pankratz Street, Madison, WI 53704

If you need to report a crime or emergency at the Madison Center, you can contact the Madison Police Department by dialing **911** in an emergency or dial **608.266.4887** in a non-emergency situation. Because no Safety and Security Officers are present at the Madison Center, please report all crimes to the Madison Police Department.

Milwaukee Center

1135 S. 70th Street, West Allis, WI 53214

If you need to report a crime or emergency at the Milwaukee Center, you can contact the West Allis Police Department by dialing **911** in an emergency or dial **414.302.8000** in a non-emergency situation. Because no Safety and Security Officers are present at the Milwaukee Center, please report all crimes to the West Allis Police Department.

III. Timely Warning

In an effort to provide timely notice to the Lakeland community, and in event of a serious incident which may pose a threat to our community, the Safety and Security Department will issue "timely warning" crime bulletins in a manner that is timely and will aid in the prevention of similar crimes. A warning will be issued when a crime occurs on or off campus that constitutes an ongoing or continuing threat to community members. The warnings are usually issued for the following crimes: arson, aggravated assault, criminal homicide, robbery, and sex offenses. They may also be issued for other crimes as deemed necessary.

The Safety and Security Department distributes "timely warning" bulletins in various ways. Once the College determines that an alert will be issued, the Safety and Security Department e-mails the announcement to the community and posts the information on the department web site (<http://www.lakeland.edu/student services/security.asp>). This warning may also be delivered via the Blackboard Connect system (College's emergency mass messaging system), postings in residential halls, mailbox stuffing, and/or a voice mail on the College's phone system. It should be noted that an institution is not required to provide a timely warning with respect to crimes reported to a pastoral or professional counselor.

IV. Reporting Crimes on a Voluntary, Confidential Basis

If you are a victim of a crime and do not want to pursue action within the College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the director or designee of the Lakeland College Safety and Security Department can file a report on the details of an incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime in regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

V. Preparation of the Annual Disclosure of Crime Statistics

The College prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Director of Safety and Security takes several steps to ensure required statistics are compiled correctly. Throughout the year, on a regular basis, members of the Safety and Security, and Residential Life Departments meet to discuss incidents occurring on campus. Statistics required for the Clery Act are compiled during these meetings. At the end of the year, the Director of Safety and Security sends a Crime Statistic Report Form to other "campus security authorities" requesting information on any crime statistics reported to them during the previous calendar year. In addition, the director solicits the required crime statistics from the

Sheboygan County Sheriff Department and all the statistics are reviewed to ensure none of them have been "double reported".

By October 1st of each year, a notice is emailed to all students that provides a direct link to the Lakeland College web site containing the Clery Act report (<http://www.lakeland.edu/student-services/security.asp>). Hard copies of the report may be obtained at the Safety and Security Department located in the lower level of Brotz Hall. A notice is posted on the on-line application page for prospective employers through the Human Resources office. A notice is also placed in all the application packets for prospective students.

Preparation of the Annual Disclosure of Crime Statistics for the Central Wisconsin, Chippewa Valley, Fox Cities, Green Bay, Madison and Milwaukee Centers

Not all Kellett School Centers have security officers working on site. Students and employees are encouraged to report all crimes to the local police department in the jurisdiction where the program is located. The local police department is responsible for conducting any criminal investigations reported at the Kellett School locations. If possible, please notify College personnel at the Center if you are the victim of a crime. This notification will allow Lakeland personnel the opportunity to review whether or not a crime alert should be posted and will assist Lakeland in maintaining accurate crime statistics for each site.

The same campus disciplinary system for the main campus applies to the Kellett School Centers. Any non-criminal investigation will be completed by the appropriate personnel. This action may include revocation of certain privileges, suspension or expulsion from the College.

There are no officially recognized student organizations or residential facilities affiliated with any of the off-campus centers. Crimes occurring at these locations are listed in the crime statistic section under the name of the center (Central WI, Marshfield, Central WI, WI Rapids, Chippewa Valley, Fox Cities, Green Bay, Madison or Milwaukee Centers) in the Clery Act report.

VI. Access Policy and Maintenance Considerations for Campus Facilities and Residence Halls

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guests. The College encourages an open environment with limited constraints to ensure reasonable protection of all members of the community. Except for residence halls, most campus facilities are open during the weekday, during business hours. Individuals who wish to access College buildings or property during business hours may call maintenance at **920.565.1225**. Individuals trying to access College buildings during non-business hours should contact the appropriate department administrator or the Office of Safety and Security.

All residence halls are equipped with an automated card access control system on the exterior doors that are used by students to enter their building. Guests and other visitors

may visit residence halls as long as they have been authorized by a member of the community. The security doors to student residence halls remain locked 24 hours a day.

Lakeland College is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Members of the Grounds and Safety and Security Departments continually conduct security surveys to ensure campus lighting is adequate and the landscape appropriately controlled. Safety and Security Officers conduct routine checks of lighting on campus during regular assigned duties. If lights are out or very dim, Safety and Security Officers will initiate a service request for Maintenance personnel to respond and repair the problem. We encourage community members to report any deficiency in lighting to Maintenance at **920.565.1225** or Safety and Security at **920.565.1407**. Maintenance personnel are also available to respond to calls for service regarding unsafe facility conditions. These conditions may include unsafe steps and handrails, unsafe roadways on campus, and unsecured equipment, etc. Maintenance personnel also check the College's, fire extinguishers, sprinkler valves, panic alarms, etc., on a scheduled basis and document their findings by completing a checklist and completing a work order for any problems they find while checking the equipment.

Security procedures used in the Maintenance of residential facilities involve coordination between the Office of Residence Life and Maintenance. Students must report any maintenance concerns to their Resident Assistant (RA) or Residence Hall Director (HD) who will in turn put work orders into the reporting system. In times of emergency, members of the Maintenance Department have permission to enter rooms to make the necessary repairs. Off campus maintenance personnel are not allowed access to residential halls without permission from the Director of Facilities, Director of Residence Life (or designee).

VII. Department Authority

The Office of Safety and Security is located in the Lower Level of Brotz Hall and provides protection and service to the Lakeland community by foot and vehicular patrol 24 hours a day, 365 days a year. A Director, Assistant Director, five part time professional staff and fifteen student officers staff the Office of Safety and Security. They are charged with the responsibility of making sure federal, state, and local laws, as well as College policies and procedures are obeyed and enforced.

The Safety and Security Staff are not sworn officers therefore as a Department there are no arrest powers. However, we maintain a strong working relationship with the Sheboygan County Sheriff's Department, whom will be called onto campus when needed.

All crime victims and witnesses are strongly encouraged to immediately report the crime to the Department of Safety and Security or the appropriate police agency. Prompt reporting will assure timely warning notices and timely disclosure of crime statistics.

VIII. Policies and Procedures Encouraging Accurate and Prompt Reporting of all Crimes to College Safety and Security and Police Agencies

All faculty, staff, students, and visitors are encouraged to report all crimes and safety and security related incidents to the Lakeland College Safety and Security Department or Sheboygan County Sheriff's Department in a timely manner. By promptly reporting crimes, it will ensure inclusion in the annual crime statistics and will aid in providing timely warning notices to the community, when appropriate.

To report a crime or suspicious activity, please contact Safety and Security at **920.565.1126**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"** from any campus phone.

To contact Sheboygan County Sheriffs, who have jurisdiction covering the Lakeland main campus, please dial **920.459.3112** for the non-emergency number. **"911"** should be dialed in an emergency.

To report a crime or suspicious activity at the Central Wisconsin (Marshfield) Center, please contact the Marshfield Sheriff Department at **715.387.4394**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

To report a crime or suspicious activity at the Central Wisconsin (Wisconsin Rapids) Center, please contact the Grand Rapids Police at **715.424.0688**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

To report a crime or suspicious activity at the Chippewa Valley Center, please contact the Chippewa Falls Police Department at **715.723.4424** or the Chippewa Valley Technical College Safety and Security at **715.833.6670**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

To report a crime or suspicious activity at the Fox Cities Center, please contact the Ashwaubenon Police at **920.886.6000**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

To report a crime or suspicious activity at the Green Bay Center, please contact the Green Bay Police at **920.492.2995**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

To report a crime or suspicious activity at the Madison Center, please contact the Madison Police at **608.266.4887**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

To report a crime or suspicious activity at the Milwaukee Center, please contact the West Allis Police at **414.302.8000**. If it is an emergency that requires police, fire or EMS personnel to respond, please dial **"911"**.

If you are unsure whether what you have witnessed or experienced is a crime, please contact the Safety and Security Department and we will assist you with your situation. As stated earlier, it is imperative that all crimes get reported in an accurate and timely manner to the Safety and Security Department or the local police agency.

IX. Pastoral and Professional Counselors (Crime Reporting)

Campus “Pastoral Counselors” and campus “Professional Counselors”, when acting as such, are not considered to be campus security authorities and are not required to report crimes for the inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Pastoral Counselor (Campus Chaplain)

An employee of the institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition is a pastoral counselor.

Professional Counselor (Campus Counselor)

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification is a professional counselor.

X. Security Awareness Programs

During new student orientation in July, new students are informed of services offered by the Lakeland College Safety and Security Department. Students are told about crime on campus and in the surrounding area. Crime prevention programs and sexual assault prevention programs are offered on a continual basis. Periodically during the academic year the Safety and Security department, in cooperation with the Health, Counseling Departments and other College organizations, present crime prevention awareness sessions on sexual assault, alcohol abuse, date rape drugs, theft prevention, etc.

All members of the community are continually reminded they must be responsible for their own security. This message is reinforced through programs offered by the department, the annual disclosure form, in the "timely warnings" distributed to the campus community.

XI. Crime Prevention & Safety Programs:

Residence Hall Fire Prevention Information

All residence hall rooms and common areas have smoke detectors that are hardwired and when activated will send an alarm to the Guardian Security Company, who in turn calls

Lakeland College Safety and Security Department. The Residence Life office and Safety and Security Department work together to conduct two fire drills (evacuations) from each residence hall during the academic year. The College requires complete evacuation of buildings during a fire alarm. Individuals who ignore fire alarms and required evacuations may face disciplinary action.

Safe Ride / Walk Program

Safety and Security Officers are available 24 hours a day to provide a safe ride or walk to and from any location on the Lakeland campus. Please be patient when calling as officers may be busy handling other calls.

XII. Monitoring Off Campus Criminal Activity:

Lakeland College operates no off-campus housing or off-campus student organization facilities that would require the College to monitor off-campus criminal activity.

XIII. Possession, Use and Sale of Alcoholic Beverages:

The use of alcoholic beverages by members of the Lakeland College community is at all times subject to the alcoholic beverage laws of the State of Wisconsin and the Town of Herman. The consumption of alcoholic beverages is allowed only in the Pub and in the apartments (South, Morland, Kurtz, Hill) and suites (Friedli, Hofer) where the occupants and guests are of legal drinking age. Alcohol is not allowed in Krueger, Muehlmeier, Brotz and Grosshuesch Halls.

XIV. Possession, Use and Sale of Illegal Drugs:

The possession and use of controlled substances by members of the Lakeland College community must at all times be in accordance with the provisions of Wisconsin law and the rules of Lakeland College. No person may possess substances regulated by state or federal law unless dispensed and used according to prescription or otherwise authorized by law. Students who possess, use, or deliver controlled substances not dispensed and used according to prescription are subject to disciplinary action up to and including expulsion from the College.

Disciplinary action against a student under College rules does not preclude the possibility of criminal charges against the individual. The filing of criminal charges similarly does not preclude action by the College. The use of illegal drugs and the misuse of prescription and other drugs pose a serious threat to the physical and mental well being of students, faculty, staff, visitors, and guests of the College.

Please refer to the Lakeland College Alcohol and Controlled Substances Policy listed in this document for further information.

XV. Alcohol and Drug Policies

Policies

Lakeland College is concerned about the way in which alcohol use and abuse can affect the individual student, the rights and well being of non-users, and the primary mission of the College. The primary objectives of the Lakeland College Alcohol Policy and procedure are as follows:

1. To promote among the students of the College community responsible behaviors and attitudes as they relate to the use of alcohol.
2. To inform students about the possible effects of the use of alcohol upon themselves and the community.
3. To offer help to individual students experiencing special difficulties associated with the use of alcohol.
4. To promote an understanding of reasonable behaviors and attitudes related to complying with state law, local ordinances, and College regulations as they apply to the use of alcohol on the Lakeland campus.
5. To offer alcohol-free living environments and activities for those who desire them.

Lakeland College is opposed to the abuse of alcohol and use of controlled substances. It recognizes that alcohol and drug abuse are significant public health problems, which may result in impairment of social, educational and/or occupational functions. The goal of the College is to protect the health and environment of those associated with the College by promoting a broad program of education to all employees and students regarding substances associated with abuse and dependence. This would also include alcohol, prescription, and non-prescription drugs.

The College strives to establish and maintain an alcohol and drug-free working environment. Consequently, unlawful manufacturing, distribution, possession, or use of illicit drugs or alcohol is prohibited in, on, or about the College property, or as part of a College sponsored activity by the student or employees (individuals who receive any reimbursement from the College for their services).

The College expects all faculty, staff, and students to report to work and/or class free of the influence of alcohol or controlled substances and to obey related laws established and enforced by legal authorities (local, state, or federal). A member of the College community who violates the provisions of this policy or whose behavior is impaired by alcohol or agents that are controlled substances may be required to complete an appropriate rehabilitation program, at their own expense, as a condition to remain a part of the College. Violations of this policy may also result in disciplinary action, up to and including suspension or termination of employment/enrollment from the College and referral for prosecution.

Employees and students who need help in dealing with alcohol or drug related problems are encouraged to seek professional assistance. The Human Resources Coordinator or Student Development Office will help in locating agencies that can provide assessments

or interventions for the individual seeking help. An employee or student's conscientious effort to discontinue the use or abuse of alcohol or the use of controlled substances will be encouraged and handled confidentially. The College recognizes the abuse of alcohol or the use of controlled substances impairs the proper performance of duties and responsibilities. Steps taken to deter the abuse of alcohol or use of controlled substances include a continuing program of education emphasizing the facts about drugs and alcohol, referral on a non-punitive basis to support services (medical or personal counseling), and a campus climate where personal influence deters drug use and alcohol abuse.

This policy expresses Lakeland College's commitment to the maintenance of a drug and alcohol free workplace. All students and employees, as members of the Lakeland College community, must abide by the terms of this policy and report their own conviction under criminal drug statute for violations incurring either in the workplace or during the performance of College-related duties within five (5) days after conviction, as required by the Drug-Free Workplace Act of 1988. Within 30 days of receiving notice of a conviction, the College will take appropriate action, such as employee termination, student dismissal, or required participation in a drug abuse assistance or rehabilitation program.

XVI. Sexual Assault Prevention Programs:

Sexual assaults continue to be a very serious problem facing many campuses today as the crime often goes unreported. The College's Health Service provides several programs through Safe Harbor throughout the year that deal with sexual assault prevention.

XVII. If You Are a Victim of a Sexual Assault

If you are a victim of a sexual assault, please contact the Safety and Security Department immediately by calling **920.565.1126** and/or the Sheboygan County Sheriff Department at **920.459.3112**. If you have been a victim of sexual assault, do not wash or change clothes, valuable evidence could be lost. Hair fibers, semen, saliva, and anything containing DNA can be helpful in solving the case. A sexual assault victim should report the incident to the Safety and Security Department and/or Sheboygan County Sheriff's Department, even if the victim does not want to press charges. This will allow the investigators to gather important evidence should the victim later change his/her mind. A representative from Residence Life or the Student Development Office could be contacted if need be to provide support during the investigation of the incident. The victim may choose to pursue the investigation through the criminal justice system and/or the College judicial system.

A College representative will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the College through the Health Office as well as the Counseling Department.

If the victim is uncomfortable contacting the Safety and Security Department or the Sheboygan County Sheriff's Department, he/she can notify a member of the Student Development Office, Residential Life, Campus Chaplain or Counseling Office for

assistance. College personnel will assist the victim upon request in notifying the appropriate authorities. Students who are victims of a sexual assault will receive information regarding counseling opportunities on and off campus. Students can contact the Counseling Office at **920.565.1527** for further information.

Lakeland College will assist the victim of a sexual assault in changing their academic and living situation upon request, if the change is deemed necessary. Lakeland's disciplinary proceedings are detailed in the Student Handbook. Both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding brought about from an alleged sexual incident. Lakeland College may impose sanctions ranging from a warning to permanent separation from the College.

XVIII. Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. The CSCPA requires sex offenders, who must register under state law, to provide notice of enrollment or employment at any institution of higher education in that state where the offender resides, as well as notice of each change of enrollment or employment status at the institution of higher education.

Sex offender information in the State of Wisconsin is compiled by the Department of Corrections. The Department of Corrections website allows the public to search their sex offender database online. To learn the identity of registered sex offenders on or near campus, or anywhere in Wisconsin, visit (<http://offender.doc.state.wi.us/public/>), which can be searched by zip code or name.

You can look up each Lakeland College Center's zip code (page 2,3 of this publication) by visiting

http://www.mongabay.com/igapo/zip_codes/WI.htm

For information regarding the sex offender status of any individual employed or enrolled at the Lakeland College, please telephone or email the Lakeland College Safety and Security Department and request this information from the Director of Safety and Security, **920.565.1407** or gamacheam@lakeland.edu

STATE OF WISCONSIN SEX OFFENDER LIST

<http://offender.doc.state.wi.us/public/>

XIX. Programs

The Student Development Office, Health Services, and the Athletic Department provide programmatic initiatives in order to reduce the consumption of alcohol and other drugs by Lakeland students. All Residential Assistants (RA) at the start of the school year receive training on alcohol and drug prevention. Also, at the beginning of the year these

issues associated with alcohol and drug use, dating violence, sexual assaults, and other transitional issues are talked about.

These are some of the following Alcohol, Drug, Sexual Assault and Wellness Programs presented by the Health and Wellness Department during 2012:

- Summer orientation with parents and students
- RA training (drugs/alcohol, depression/anxiety, emergency procedures)
- International orientation (discuss services and relationship issues)
- Non-traditional orientation
- Discuss services with athletic staff
- Visit Core I classes and learning skills classes to discuss services and stress management
- Calendar Clinic (help students organize their schedules and time management tips)
- Advisor Roundtable discussion regarding homesickness
- Programs in residence halls to discuss services available and stress management
- Wii Tournament/Wellness program (self care and drinking in moderation)
- Depression Screening Day
- R&R Tuesdays (Rest and Relaxation—meditation/relaxation group)
- Visualization/stress management with athletic teams
- Sexual Assault program with Safe Harbor
- Resolution Solution (help students set goal for the new year)
- Relaxation Vacation (area professionals offer free services to students—chiropractor, massage therapist, aromatherapies, dietician, acupuncturist, psychologist, fitness students)
- News Flush (monthly bathroom flyer to educate students of services on campus and discuss topics such as homesickness, SAD, anxiety, depression, ways to stay healthy, spring break tips, etc.)
- Light therapy demos for SAD
- Anxiety Screening
- Alcohol Screening
- Eating Disorders Screening
- Healthy relationships
- Safe Sex (skit)

XX. Crime Log

The Lakeland College Safety and Security Department maintains a daily crime log that records the date an incident was reported, all crimes and other serious incidents that occur on campus, on or in a non-campus building or property, on public property, or within the patrol jurisdiction of the Safety and Security Department. The Daily Crime Log is open for public inspection and available at the Safety and Security Department located in the lower level of Brotz Hall. Our process for maintaining and posting the Daily Crime Log complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (as amended in October 1998).

The Daily Crime Log includes the nature, date, time, and general location of each crime reported.

The Lakeland Safety and Security Department posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident. The department reserves the right to exclude crime report information from the log under these circumstances:

- If posting the information jeopardizes an on-going investigation;
- If posting the information would cause a suspect to flee or evade detection;
- If posting the information could result in the destruction of evidence relating to the crime

Once these factors are no longer present, and/or there is no longer a chance that posting the information would adversely affect an on-going investigation, the information will be posted.

The most recent 60 days of crime logs are available to view on request. If you wish to view Daily Crime Logs older than the most recent 60 days, please contact the Director of Safety and Security at **920.565.1407**.

XXI. Federal Bureau of Investigation Uniform Crime Reporting/National Incident-Based Reporting System Crime Definitions

Excerpted from the Implementing Regulations of the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (originally the Campus Security Act) originally published in the *Federal Register* on April 29, 1994 (Vol. 59, No. 82) and November 1, 1999 (Vol. 64, No. 210).

The following definitions are to be used for reporting the crimes listed in 34 CFR sec. 668.46 (previously 668.47) in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapon law violations, drug abuse violations and liquor law violations are excerpted from the *Uniform Crime Reporting Handbook*. The definitions of forcible and non-forcible sex offenses are excerpted from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook.

Crime Definitions from the Uniform Crime Reporting Handbook

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence

The killing of another person through gross negligence.

Criminal Homicide-Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Sex Offenses Definitions from the National Incident-Based Reporting System Edition of the UCR Program

Sex Offenses-Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-forcible

Unlawful, non-forcible sexual intercourse.

A. Incest-Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape-Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Source: Federal Register, April 29, 1994, Vol. 59, No. 82; Federal Register, November 1, 1999, Vol. 64, No. 210.

XXII. ANNUAL FIRE SAFETY REPORT

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an Annual Fire Safety Report that contains information about campus fire safety practices and standards of the institution.

2012 Fire Statistics for Lakeland College Student Housing Facilities

Lakeland College reports no fire in student housing for 2012; consequently, there have been no injuries, deaths, or property damage due to fires in student housing.

A “fire” is defined as “any instance of an open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

Fire Safety Policy

The safety of every individual in the residence facilities is paramount in the minds of the Residence Life Staff. Fire is an especially serious concern. It is important that resident students become familiar with the stairwells and exits in your housing facility.

All persons must evacuate the building when a fire alarm sounds. Fire drills will be held periodically at varying times of the day and night. A student not complying with evacuation procedures is subject to disciplinary action by the College.

Firefighting equipment, fire alarm systems, smoke detectors and evacuation procedures are provided for the protection of life and property of residents. Residents should familiarize themselves with the type and location of equipment, exits, windows, and the evacuation procedures from their floors of residence halls. Fire drills will be practiced. Everyone is required to vacate the building during a fire drill. Fire drills and safety practices in the residence halls must be taken seriously. Students are prohibited from having the following in their rooms:

- Incense and candles
- Firearms and ammunition
- Firecrackers, fireworks, gunpowder, and other combustible materials
- Any gasoline-powered machines
- Halogen lamps
- The use of paneling or plywood
- Hanging items from ceilings such as fishnets, parachutes, sheets, flags, posters, etc.

The following are also prohibited:

- Obstructing hallways and exits
- Tampering with fire sprinkler systems

False fire alarms endanger the safety of students and interfere with students' abilities to enjoy a safe, peaceful living environment. Students found responsible for activating a false alarm, tampering with fire alarms, fire extinguishers, or fire equipment will be assessed a \$100 fine plus other related costs and could be just cause for dismissal from housing and/or dismissal from Lakeland College. Persons causing false alarms, interfering with the proper functioning of the fire alarm system or interfering with the lawful efforts of firefighters are subject to prosecution under Wisconsin State law. If a fire results from a student's negligence, they may be held financially responsible for property damage and personal loss.

Residence Hall-2012

	Fire Alarm Monitoring Done Off Site (Priority One)	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans	Number of Evacuation (Fire) Drills Each Academic Year
Krueger Hall	X		X	X	X	2
Brotz Hall	X	X	X	X	X	2
Friedli/Hofer	X		X	X	X	2
Grosshuesch	X		X	X	X	2
Muehlmeier	X		X	X	X	2

Apartments-2009

Hill	X		X	X	X	2
Kurtz	X		X	X	X	2
Morland	X		X	X	X	2
South Hall	X	X	X	X	X	2